

Cheryl Khoo and

Botleys Mansion - Tuesday 30th April 2019

Invoice No. BM300419

Guest Numbers

		Reception	Extra for evening	Total for evening
Adults	Main menu	182	0	200
	Alternative menu	18		
Children under 13	Adult menu			
	Kids menu	0	0	0
Guest Total		200	0	200
Minimum adult guests for day		50		

Exclusive Hire of Venue, Event Planning and Management Charges

(These may vary if inflation rises sharply)

Hire (inclusive of bridal suite), Day planning and management	4,950.00
Discount ()	-808.00

Reception, Banquet & Evening Function

(Note: these prices may vary from your original quote as a result of inflation/tax or menu selection)

			No. of guests	Total Cost
Food & Food Service Package	excl. drinks	£76.85	200	15,370.00
Evening guests		£20.50	0	0.00
Additional food items - see Food Order				
Canapes & Nibbles			200	2,500.00
Discount	Canape Credit			-2,500.00
Upgraded Banquet				0.00
	Children's Meal	£nan	0	0.00
Evening Buffet Upgrade				0.00
Food & Food Service Total				15,370.00
Drinks - see Drinks Order				
	Evening before drinks			0.00
	Reception Drinks			2,428.00
	Drinks with meal			2,499.00
	Toast & Other			612.50
Drinks Sub-Total [as before the wedding]				5,539.50
Total F & B				20,909.50

Reception, Banquet & Evening Function Continued

Other items / extras				
	Gross		No. of guests	Total Cost
Bar Spend	£ 4,500.00	(net of VAT)		3,750.00
Sandwich lunch cost				0.00
Supplier food				0.00
Stair Carpet to Atrium		£ 72.50 for White Carpet	White	72.50
Disco & DJ		£ 610.00		610.00
Fairy lights & Ivy on stairs		£0.00		0.00
Extras Total				4,432.50
F & B Total				20,909.50
Facilities Total				4,142.00
Net Total of Invoice				29,484.00
VAT (20.00 %)				5,896.80
Grand Total F & B, Facilities, Extras + VAT				35,380.80

Accommodation for family and friends

Bedrooms & Breakfasts				1	0.00
Extra beds		£ 38.00	per bed	0	0
Cots		£ 31.00	per cot	0	0
Breakfast Type included	The Bijou Breakfast			0	Incl
Accommodation (Inclusive of VAT)					0.00
Note: VAT included(20.00%)					0.00
Net of VAT Total					0.00

Payment Schedule

(Your deposits will be returned after your wedding)

	Due on or before	Amount Due	Date Paid	Amount Paid
Date Holding Deposit	20-03-2019	£ 0.01	20-03-2019	£0.01
Booking Confirmation Deposit	30-03-2019	£ 0.01	20-03-2019	£0.01
1st Instalment	09-04-2019	£ 7,500.00		
2nd Instalment	19-04-2019	£ 7,500.00		
3rd Instalment	29-04-2019	£ 7,500.00		
Final Instalment	20-04-2019	£ 12,880.80		
Accommodation	16-April-2019	£ 0.00		
Bar Takings - Client				
			Total paid in advance (excluding deposit)	0.00
			Still Due	35,380.80

Refund calculation

Bijou Wedding Venues. VAT No. 548081141