

# Shelley Smart and Ben Craig

## Cain Manor - Saturday 20th April 2019

Invoice No. CM200419

### Guest Numbers

		Reception	Extra for evening	Total for evening
Adults	Main menu	109	0	109
	Alternative menu			
Children under 13	Adult menu			
	Kids menu	8	0	8
Guest Total		117	0	117
Minimum adult guests for day		70		

### Exclusive Hire of Venue, Event Planning and Management Charges

(These may vary if inflation rises sharply)

Hire (inclusive of bridal suite), Day planning and management	6,450.00
Discount (Late Booking Discount)	-4,837.50

### Reception, Banquet & Evening Function

(Note: these prices may vary from your original quote as a result of inflation/tax or menu selection)

			No. of guests	Total Cost
Food & Food Service Package	excl. drinks	£83.00	109	9,047.00
Evening guests		£20.50	0	0.00
Additional food items - see Food Order				
Canapes & Nibbles			0	0.00
Discount	Canape Credit			0.00
Upgraded Banquet				0.00
	Children's Meal	£25.00	8	200.00
Evening Buffet Upgrade			117	0.00
Food & Food Service Total				9,247.00
Drinks - see Drinks Order				
	Evening before drinks			0.00
	Reception Drinks			1,256.80
	Drinks with meal			1,372.00
	Toast & Other			576.00
Drinks Sub-Total [as before the wedding]				3,204.80
Total F & B				12,451.80

## Reception, Banquet & Evening Function Continued

Other items / extras				
	Gross		No. of guests	Total Cost
Bar Spend	£ 0.00	(net of VAT)		0.00
Sandwich lunch cost				0.00
Supplier food				0.00
Disco & DJ		£ 610.00		610.00
Giant Jenga, Giant Chess, Croquet		£0.00		0.00
Pimp my drink stand		£0.00		0.00
Fairy lights on Music Room beams (4)		£0.00		0.00
Fairy Lights on beams in Library		£0.00		0.00
Main Fireplace Fairy Lights		£0.00		0.00
Fairy light swag on gallery		£0.00		0.00
	Extras Total			610.00
	F & B Total			12,451.80
	Facilities Total			1,612.50
	Net Total of Invoice			14,674.30
	VAT (20.00 %)			2,934.86
				Grand Total F & B, Facilities, Extras + VAT
				17,609.16

## Accommodation for family and friends

Bedrooms & Breakfasts				11	2,430.00
Extra beds		£ 38.00	per bed	0	0
Cots		£ 31.00	per cot	0	0
Breakfast Type included	The Bijou Breakfast			48	Incl
					Accommodation (Inclusive of VAT)
					2,430.00
					Note: VAT included(20.00%)
					405.00
					Net of VAT Total
					2,025.00

## Payment Schedule

(Your deposits will be returned after your wedding)

	Due on or before	Amount Due	Date Paid	Amount Paid
Date Holding Deposit	20-01-2019	£ 500.00	20-01-2019	£500.00
Booking Confirmation Deposit	30-01-2019	£ 1,500.00		
1st Instalment	09-02-2019	£ 4,350.87		
2nd Instalment	19-02-2019	£ 4,350.87		
3rd Instalment	01-03-2019	£ 4,350.87		
Final Instalment	10-04-2019	Est. £ 4,556.55		

Accommodation	06-April-2019	£ 2,430.00		
Bar Takings - Client				
			Total paid in advance (excluding deposit)	0.00
			Still Due	20,039.16
Refund calculation				
			Original Deposit	500.00

*Bijou Wedding Venues. VAT No. 548081141*